

## READER SCORE SHEET FY2019 COC COMPETITION

### Monroe/NELA Continuum of Care NEW Project Applications

*Instructions: Please complete one score sheet for each new/expansion project application using the Applicant Profile and Project Application and supporting documents provided. Partial points can be provided for each rating factor (i.e., you may award fractional points up to the maximum allowed). RETURN scan of signed form to [homecoalition@gmail.com](mailto:homecoalition@gmail.com) no later than midnight Aug. 30, 2019. Mail paper copy of original signed form to 1515 Jackson St., Monroe LA 71202 Attn: Sarah Johnson  
Thank you for your service to Northeast Louisiana!*

<b>READER #</b>	
<b>APPLICANT</b>	
<b>PROJECT NAME</b>	
<b>TYPE HOUSING OR SERVICES PROPOSED</b>	___ PSH ___ RRH ___ TH-RRH ___ CE ___ HMIS Other _____
<b>TYPE PROJECT</b> (check all that apply)	___ New ___ Expansion ___ DV Bonus If Expansion, which project will be expanded? _____
<b>AMOUNT REQUESTED</b>	\$ _____

Nbr	RATING FACTORS	Score
	<b>THRESHOLD</b>	
1.	Application meets threshold criteria to move forward to be scored (begin on NOFA p. 33), as shown below:	Pass/fail for eligibility;
1.a.	Applicant is an eligible organization per 24 CFR 578	PASS/FAIL
1.b.	Proposed activities are those allowed for type of proposed project	PASS/FAIL
1.c.	IF APPLICABLE: Proposed project participants are among those listed in this year's NOFA and/or CoC Interim Rule as eligible for that type of project.	PASS/FAIL
1.d.	IF APPLICABLE: Will participate in local HMIS or, for domestic violence (DV) programs, comparable database	PASS/FAIL
1.e.	IF APPLICABLE: Will participate in local Coordinated Entry/Assessment system (or separate system for DV or youth projects)	PASS/FAIL
2.	<b>Completeness of application:</b> Applicant has turned in or responded as shown below: -1 for documents or answers that have to be req'ed after due date; applicant will be allowed to correct before submission to HUD	
2.a.	IF NO PRIOR or CURRENT COC PROGRAM GRANTS: proof of nonprofit status	
2.b.	Applicants with current or prior LA-505 CoC-funded projects provide most recent full-year APR for each current or prior CoC-funded project (or APRs are accessible in Sage)	
2.c.	Most recent audit was provided	
2.d.	Project term proposed is one of those allowed per NOFA p. 26-27	
2.e.	All required attachments are provided and are dated between May 1, 2019 and Sept. 5, 2019 (except proof of nonprofit status)	
2.f.	Each pjt narrative response is fully responsive to questions being asked and meets all criteria for that question in NOFA	
2.g.	Data provided is consistent across application	
2.h.	Any additional documents requested that are not submitted in esnaps are EMAILED to <a href="mailto:homecoalition@gmail.com">homecoalition@gmail.com</a> (USE READ RECEIPT) no later than application deadline to CoC	
3.	<b>Applicant Capacity</b>	
3.a.	Applicant has knowledge and experience of homelessness and serving the target population and of providing the specific services proposed as well as management structure to adequately coordinate and manage funds requested. Applicant describes the applicant's experience with similar projects and with successful administration of SHP or CoC Program funds or other Federal funds.	Award up to 15 pts for housing pjts and up to 20 pts for all CE or HMIS pts.
3.b.	Subtract 5 pts for each unaddressed audit finding	
4.	<b>Quality</b> (Score the following as indicated per type of pjt: H=housing pjts only; CE=Coordinated entry pjts only; HMIS=HMIS pjts only)	
4.a.	ALL PROJECTS Includes required match (5 pts): The recipient or subrecipient must match all grant funds, except for leasing funds, with no less than 25 percent of funds or in-kind contributions from other sources.	Up to 5
4.b.	ALL PROJECTS Cost effective based on proposed number persons to be served: Average cost PSH = \$9,450 per bed annually (5 pts); RRH = \$4,750 to \$5,000 per bed annually	Award up to pts as indicated

	(5 pts); CE for youth = total cost does not exceed \$60,000 (3 pts); HMIS expansion = total cost does not exceed \$8,443 (3 pts) OTHERS TBA	
4.c.H	HOUSING PROJECTS ONLY Type, of housing, number and configuration of units will fit participant needs. (5 pt)	Up to 5
4.d.H	HOUSING PROJECTS ONLY Type of the supportive services will ensure successful retention or help to obtain permanent housing -- this includes all supportive services, regardless of funding source (10 pt)	Up to 10 pts
4.e.H	HOUSING PROJECTS ONLY Specific plan for ensuring program participants will be individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible to apply meets the needs of the program participants (e.g., provides participant some type of transportation to access needed services, safety planning, case mgt, addl assistance to ensure retention of PH)(10 pt)	Up to 10 pts
4.f.H	HOUSING PROJECTS ONLY Plan for how program participants will be assisted to obtain and remain in permanent housing in a manner that fits their needs (10 pt)	Up to 10 pts
4.g.H	HOUSING PROJECTS ONLY Project provides a reasonable plan to assist participants to increase their employment and/or income to maximize their ability to live independently. (10 pt)	Up to 10 pts
4.h.H	JOINT TH/RRH ONLY The proposed project will provide enough rapid re-housing assistance to ensure that at any given time a program participant may move from transitional housing to permanent housing. This may be demonstrated by identifying a budget that has twice as many resources for the rapid re-housing portion of the project than the TH portion, by having twice as many PH-RRH units at a point in time as TH units, or by demonstrating that the budget and units are appropriate for the population being served by the project. (5 pts)	Up to 5 pts
4.i.CE	SSO-COORDINATED ENTRY ONLY The centralized or coordinated assessment system is easily available/reachable for all persons within the CoC's geographic area who are seeking information regarding homelessness assistance. The system must also be accessible for persons with disabilities within the CoC's geographic area.	Up to 15 pts
4.j.CE	SSO-COORDINATED ENTRY ONLY There is a strategy for advertising that is designed specifically to reach homeless persons with the highest barriers within the CoC's geographic	Up to 15 pts
4.k.CE	SSO-COORDINATED ENTRY ONLY There is a standardized assessment process.	Up to 10 pts
4.l.CE	SSO-COORDINATED ENTRY ONLY Ensures program participants are directed to appropriate housing and services that fit their needs.	Up to 15 pts
4.m. CE	SSO-COORDINATED ENTRY ONLY Has a specific plan to coordinate and integrate with other mainstream health, social services, etc., programs and ensure participants are assisted to obtain mainstream benefits	Up to 5 pts
4.n. HMIS	HMIS ONLY How the HMIS funds will be expended in a way that is consistent with the CoC's funding strategy for the HMIS and furthers the CoC's HMIS implementation.	Up to 10 pts
4.o. HMIS	HMIS ONLY The HMIS collects all Universal Data Elements as set forth in the HMIS Data Standards.	Up to 15 pts
4.p. HMIS	HMIS ONLY The ability of the HMIS to un-duplicate client records.	Up to 15 pts
4.q. HMIS	HMIS ONLY The HMIS produces all HUD-required reports and provides data as needed for HUD reporting (e.g., APR, quarterly reports, data for CAPER/ESG reporting) and other reports required by other federal partners.	Up to 15 pts
4.r. All Expansion Pjts	EXPANSION PROJECTS ONLY Proposal articulates part of project being expanded, are not replacing other funding sources, and will add units, beds, persons served, services provided to existing program participants, or for HMIS, increase current HMIS or CE activities in the CoC area	Up to 10 pts
4.s. DV Bonus Only	DV BONUS PJTS ONLY The project application adequately describes how the project approach will be trauma informed and victim centered	Up to 5 pts
4.t. DV Bonus Only	DV BONUS PJTS ONLY The project application adequately addresses the need for the project and the applicant organization's capacity to serve the target population	Up to 5 pts
4.u. Youth Serving Pjts Only	PJTS THAT SERVE ONLY YOUTH The project application adequately addresses the need for the project and the applicant organization's capacity to serve the target population	Up to 5 pts
4.v. Youth Serving Pjts Only	PJTS THAT SERVE ONLY YOUTH The project application adequately addresses how the project will be tailored to address the unique circumstances and need of unaccompanied homeless youth in the CoC region	Up to 7 pts
5.	CONTRIBUTES TO HUD/COC GOALS	

5.a.H	HOUSING PROJECTS ONLY Project serves those who are prioritized by the CoC as most vulnerable or with most need, by serving <u>50% or more</u> of the following (1 points for each as documented project application): <ul style="list-style-type: none"> <li>• Low or no income</li> <li>• Current or past substance abuse</li> <li>• History of victimization (domestic violence, sexual assault, childhood abuse)</li> <li>• Chronic homelessness</li> <li>• Criminal history</li> <li>• Families OR Youth (under 25) (regardless of other needs)</li> </ul>	Award up to 5 pts.
5.b.H	HOUSING PROJECTS ONLY Pjt will use the Housing First* model <u>consistent with providing low barriers to entry as described on 2019 HUD CoC NOFA p. 11 and prioritizes rapid placement and stabilization in permanent housing (5 pts)</u>	Up to 5 pts
5.c.H	HOUSING PROJECTS ONLY Pjt removes additional barriers to housing: Pct of region's population served (Census ACS 2013-17 or more recent – see CoC listxc) x 5 pts Pjt description includes specific plan for and scope of outreach for parishes served including how tailored to reach persons who are least likely to request assistance=3 pts FOR PSH PROEJCTS ONLY: provide client housing with rental assistance rather than leasing=2 pts	Up to 8 pts total
5.d.H	FOR PSH PROEJCTS ONLY: Provide Dedicated (3 pts) or Dedicated Plus beds (5 pts)	
5.e.H	HOUSING PROJECTS ONLY Plan for outreach to identify and engage homeless individuals and families; maximum points for outreach to engage homeless individuals and families who are least likely to request housing or services in the absence of special outreach; 100 percent of the geographic area is covered by the strategies; and specific outreach procedures described including efforts to provide meaningful outreach to persons with disabilities and persons with limited English proficiency (5 pts)	Up to 5 pts
6.	PREFERENCE POINTS:	
6.a.	FOR RRH PROJECTS ONLY: Eligibility is not limited to any subpopulation or age (5 pts)	
6.b.	FOR CE EXPANSION: Project adds capacity to CoC Coord Entry system by providing up to \$40,000 for office space and added staff capacity to increase accessibility of coord entry throughout the CoC geographic area (7 pts)	
	<b>Project score</b>	(__possible pts)

Comments: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**REASON FOR CHANGES:**

- 2.h. To reflect change in accepting additional documents from applicants by email rather than requiring posting online, to make it easier to submit addl info.
- 4.r. To address requirements for all expansion projects per NOFA 2019
- 4.s. and 4.t. To address qualify and capacity requirements for DV Bonus projects per NOFA 2019
- 4.u. and 4.v. To address qualify and capacity requirements for youth-focused projects per NOFA 2019
- 5.b.H. Added to conform score metrics to reflect CoC needs and focus of 2019 NOFA
- 5.c.H. To add preference points adopted by CoC to better reflect regional need (rental assistance provides more flexibility and choice of location and type of housing than leasing)
- 5.d.H. To add preference points adopted by CoC to better reflect regional need
- 6.a. To add preference points adopted by CoC to better reflect regional need
- 6.b. To add preference points adopted by CoC to better reflect regional need